

DEPENDENCY CHANGE REQUEST
2018-2019

Student Name

TCU Student ID Number

Phone Number

This form is for a financial aid applicant who is self-supporting to petition the Office of Scholarships and Student Financial Aid to authorize him or her to file the Free Application for Federal Student Aid (FAFSA) as independent although he or she does not meet the definition of an independent student as prescribed by the U. S. Department of Education. Any circumstance must be adequately documented. If TCU approves your request for a dependency status change, it will only be valid at TCU.

PLEASE NOTE: The Department of Education has identified conditions that, individually or in combination with each other, DO NOT merit a change in dependency status, such as a parent's refusal to contribute to a student's education, a parent's unwillingness to provide income information, a parent not claiming a student as a dependent for tax purposes, or a student demonstrating financial self-sufficiency.

1. **You must submit to our office copies of the Tax Return Transcripts of the two most recent tax returns you filed, with attached W-2 forms.**

Mark if you did not file a tax return for 2015 2016

2. **You must also submit two references** by any of the following persons who can verify your situation: close relative with whom you are not presently living; High School counselor, teacher, principal, or superintendent; Tax accountant and/or attorney; Person(s) with whom you reside; Director of Student Outreach Program; Pastor; another professional who has knowledge of your situation.

Make sure any submitted references include your name and TCU ID#, and the following information: how long the reference has known you, a description of their relationship to you, and their own statement about your current living/financial situation.

3. **You must submit a letter** to our office explaining in detail what your circumstances are for requesting a change in your dependency status. Include information such as: Where do your parents reside, and when was the last time you had contact with either of them? What is the reason that your parents do not provide housing / support? What is the reason your parents refuse to help with your education? What reasons can you give to substantiate independence from your parents support?

4. Did you live with either parent during the past calendar year? YES NO

If yes, when? _____

5. Have you received in the past year any financial support from your parents (payment of bills, cash for expenses, etc.)?

YES NO If yes, indicate the amount \$ _____ and the date you received it _____

6. Will anyone besides yourself claim you as a TAX EXEMPTION on his or her tax return in the past two years?

YES NO If yes, what is his or her name and what is their relationship to you? _____

7. What is your current permanent address? _____

How long have you lived there? _____ Is the residence listed above owned by a relative? YES NO

If yes, how are you related? _____

If you reside with someone, provide the following information about that person(s): Name: _____

Relationship: _____ Length of Joint Residency: _____

Student Name _____

TCU ID Number _____

INCOME LAST CALENDAR YEAR	AVERAGE MONTHLY AMOUNT	# OF MONTHS RECEIVED LAST YR
Work		
Unemployment Compensation		
Social Security or Disability Benefits		
Veteran's Benefits		
Child Support		
Pension		
AFDC/TANF (welfare)		
Food Stamps		
Other Cash Received		
Other _____		
TOTAL Monthly Income		XXXXXXXX

EXPENSES LAST CALENDAR YEAR	AVERAGE MONTHLY AMOUNT	IS THIS BILL IN YOUR NAME?	WHO PAID THIS BILL?
Housing			
Food (purchased by you)			
Car/ Transportation			
Telephone/ Cell Phone			
Utilities (Gas, Water, Electric)			
Insurance (Auto, Health)			
Child Day Care			
Credit Cards			
Other _____			
TOTAL Monthly Expenses		XXXXXXX	XXXXXXXX

Do your average monthly expenses exceed your average monthly income? YES NO

If yes, explain how you covered expenses: _____

All the information on this form is true and complete to the best of my knowledge. I understand that if all the information requested above is not supplied, no action will be taken on this request. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I also realize that if I do not give proof when asked, my application for financial assistance as an independent student will not be processed. I also understand that any suspected fraud will be reported to the appropriate authorities and the Office of the Inspector General.

STUDENT SIGNATURE

DATE

Texas Christian University does not discriminate on the basis of personal status, individual characteristics or group affiliation, including but not limited to classes protected under federal and state law.