



2019 – 2020 Noncustodial Parent Income Waiver Petition

Student Name: _____ TCU ID #: _____

TCU adheres to the principle that both parents, regardless of their current marital status, have the primary responsibility for providing for their child’s education and should be expected to provide reasonable financial support before college resources are used. Consequently, we require financial information from both biological/adoptive parents to determine a student’s eligibility for institutional grant funds.

In certain situations, TCU will consider a waiver of the requirement to collect noncustodial parent income information. However, while we wish to be sensitive to family situations, sufficient information is required to determine eligibility for a waiver of this requirement. For example, waivers may be granted when circumstances exist that include abuse, restraining orders, incarceration, total disability, etc. If you believe that you have exceptional circumstances that warrant consideration of a waiver, you should explain them by completing this form.

Completion of the Noncustodial Parent Waiver Petition does not automatically ensure that noncustodial information will be waived. Each situation is reviewed individually and the most equitable decision possible is made with the information provided. **Be aware that exceptions to our policy are never made solely on the basis of a parent’s unwillingness to provide support.**

Please complete all questions, leaving no blanks. Answer with “unknown” if appropriate. Attach all requested documentation.

Noncustodial Parent Information:

Noncustodial Parent Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Occupation: _____

Marital status of your biological parents Divorced Separated Never Married

• If divorced or separated, indicate the year of divorce or separation (month/year): ____/____

Has your noncustodial parent ever claimed you as a dependent on a federal tax return? Yes No

• If yes, indicate the last year this occurred: _____

Has your noncustodial parent remarried? Yes No

• If yes, indicate the year this occurred: _____

Does your noncustodial parent have other children? Yes No

• If yes, indicate how many _____

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Frequency of Contact

Have you had contact with your noncustodial parent in the past year? Yes No

- If no, indicate the last time you had contact with him/her.

- If yes, what was the nature of the contact (letter, visit, phone call, etc.)

Child Support and Legal Orders

Did your noncustodial parent pay child support in 2017? Yes No

- If yes, indicate the total amount she/he paid in 2017 for you: \$ _____
- If yes, also indicate the amount paid for your siblings: \$ _____
- If no, indicate the last year that she/he paid child support: _____

Are there any legal orders that limit your noncustodial parent’s contact with you? Yes No

- If yes, please attach documentation (i.e. restraining order, police report, or divorce decree).

Third Party Documentation

Attach a statement from a third party who can attest to the nature of your relationship with your noncustodial parent. Typically these letters are written on professional letterhead from counselors, clergy, or other professionals who have sufficient knowledge of the situation. The person writing the statement must include his/her name, phone number, and relationship to you.

Personal Statement

You and/or your custodial parent must provide in the space below any additional information that would help us understand the circumstances that prevent you from providing information on your noncustodial parent. Be sure to provide as much detail as possible. Please attach a separate letter or any applicable documentation to support or expand upon your situation.

